



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE



संदर्भ सं० / Ref. No.

SH/ADM/6083/26

दिनांक/Dated 27/10/2026

Notice for inviting applications for the Choreographer

Applications are invited for hiring a choreographer to train the students of the Western Dance Society "Footloose" under the Cultural Committee of the Shivaji College.

The following are the requirements and selection criteria for Choreographer

1. The candidate must have experience in choreography and training students at the College/university level.
2. The appointment period is stated to start by 12th November 2026, for a maximum of 30 classes (4 hours each).
3. Applicants are required to submit a consolidated quotation for the complete assignment, inclusive of all expenses and services, by whatever name called.
4. The quotation must include choreography/training, editing, technical support, sound mixing and sound editing and all other related expenses. No separate payment will be made for these items.
5. Shortlisted candidates will be called for a pre-bid presentation and interview.
6. Shortlisted candidates must present their credentials before the Selection Committee and clear all rounds of the selection process.

7. Selection criteria (Total 50 marks)

	Criteria	Points
a.	Presentation (PPT)	10
b.	Previous achievements, including awards won at the College/University level.	10
c.	Interview	10
d.	Alumni of the Shivaji College	10
e.	Relevant experience.	10

8. The selected candidate may be required to visit the college premises before final selection.



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9. Each training class will be four hours long, with an expected frequency of three classes per week. The engagement will comprise a maximum of 30 classes during the stated period.
10. The choreographer must have sound knowledge of technical support and sound mixing and must provide technical support for student performances, including sound editing.
11. Training sessions must cover stamina, isolation, strength, stretching, and choreography.
12. Interested candidates are requested to submit their resumes detailing their experience and expertise at the College/University level, along with the consolidated quotation in a sealed quotation superscribed as "QUOTATION FOR CHOREOGRHER" must reach the office in the name of the Principal, Shivaji College, Ring Road, Raja Garden, New Delhi – 110027 latest by 3rd November, 2026 till 03:00 p.m.
13. Applications will be shortlisted after screening by the Selection Committee.
14. The college reserves the right to cancel the bid at any stage without assigning any reason.
15. The contract will be initially for one year, which may be extended by another one year subject to satisfactory performance and approval from competent authority on the same terms and conditions.

Dr. Vanitha Chadha
Convenor, Cultural Committee

Prof. Virender Bhardwaj
Principal